RUNYAN ORDER FORM

Customer _____ • Phone: (____) _____

Shipping Address: _____ • FAX: (____) _____

Zip: _____

Billing Address: _____

Zip: _____

PLEASE CHECK APPROPRIATE BOXES: ATTN: _____

☐ **Pays Tax** ☐ **Tax Exempt School/Institution** ☐ **Business: MI Resale Tax No.:** _____

P.O. No.	DATE	SHIP VIA	DATE REQUIRED
		☐ UPS ground ☐ UPS/HTW ☐ Deliver ☐ Pickup ☐ SPECIFY: _____	

QUANTITY	DESCRIPTION	PRICE EA.	TOTAL

✷ CREDIT CARD ZIP CODE SAME? ☐ YES ☐ NO WHAT? _____

☐ PAYMENT ENCLOSED ☐ SHIP C.O.D.

☐ VISA ☐ MasterCard ☐ Discover Exp. Date: _____

Credit Card #: _____

Add $3.50 Handling Charge to orders under $30.00	
ESTIMATED SHIPPING:	
SUBTOTAL:	
6% SALES TAX:	
TOTAL:	

✷ **mail to: RUNYAN POTTERY SUPPLY, INC.**
820 Tacoma Court, Clio, MI 48420
Phone: (810) 687-4500 (Fax) 687-4512

Estimated Shipping: Approx: $8.00 for 1st pound & 40¢ for each additional pound.
✷ Allow extra pounds for shipping cartons & packing . . .